

St. Columba School Reopening Plan Grades PK-8
Students previously participating in person instruction
will begin April 12

Students new to in person instruction will begin on Tuesday April 13

Dear PK - 8th Grade Parents,

As we begin our fourth quarter, our prayers are with all of our families. We are delighted that you may have chosen to have your student be part of our in person instruction. Students who are already participating in in person instruction will return on Monday April 12th . For those Students just beginning in person instruction will return on April 13th .

Recognizing that instruction during a pandemic presents a unique set of challenges, we are actively preparing for the return of in-person instruction. When considering this possibility, we are mindful of several concerns and challenges:

1. The safety and well-being of our children and families.
2. The safety of staff and their families.
3. The equity of instruction for students engaged in either or both in-person and distance learning models.
4. The ability of a small school staff to absorb and fulfill all of the additional duties and roles inherent in a dual learning platform (in-person and virtual).
5. The Internet capacity at the school to host Zooms and other online applications simultaneously in multiple classrooms.
6. The availability of devices for all students when needed for in-person instruction.
7. Modifying in-person and distance instruction to meet the unique needs of each age group.

Students will be required to wear either their PE uniform or regular school uniform and school shoes for in-person instruction. PE uniforms are available for purchase in the school

office. - Windows in classrooms will be open to improve ventilation, so students may need to also wear a St. Columba sweatshirt/sweater Please check the student/parent handbook for dress code guidelines.

For in-person instruction, safety procedures will include, but are not limited to, the following procedures in the Reopening plan.

Reopening Plan

Reopening Plan Goals

1. To create the safest learning environment for our students, families, teachers, and staff.
2. To create an equitable learning opportunity for both in-person and distance learning students (providing parents with options for either).

Reopening Operational Plan Procedures

Safety protocols will include, but are not limited to, the following:

1. Mandatory masks worn at all times by teachers, staff, and students.
2. Temperature of staff, students, and visitors taken at arrival and midday.
3. Students will report directly to their classrooms via the following locations:

PK - classroom back door

K - classroom back door

1st - main front office door A

2nd - main front office door A

3rd - main front office door B

4th - classroom back door

5th - classroom back door

6th - main front office door B

7th – Father Dewan Hall door by 8th grade classroom

8th – Father Dewan Hall door by 8th grade classroom

4. Each grade is assigned to specific bathrooms; bathrooms disinfected throughout the day.
5. Students will follow social distancing protocols when moving in the building.
6. Desks socially distanced with desk barriers set up for each student.
7. Hand sanitizer used upon entry to classrooms and upon exiting bathrooms; to be used as needed in hallways.
8. Lunch eaten in classrooms (Hot Lunch Program will not be available).
9. Students may bring a clearly marked reusable water bottle (water only).
10. Visitors permitted in school buildings only by appointment.
11. Extended School Program will not be available.
12. School will establish a designated Health Room space for students who become sick while at school.

Morning Arrival/Drop Off: Beginning April 13th

- ❖ All students: 1st lot (closest to the field) used for student drop off. Parents will not be allowed to escort their student(s) into the building.

Afternoon Departure/Pick Up: Parents with multiple children will park in lot assigned to youngest child.

- ❖ **PK-4th:** 1st lot (closest to field) used for pickup.
- ❖ **5th-8th:** 2nd lot (middle lot) used for pickup.

Weekly Schedule Monday, Tuesday, Wednesday, Thursday. (Friday – virtual)

Grades PK– 8: 7:50 – 8:10 a.m. Arrival - Parents of Students arriving late must walk their child to office door A and sign a tardy slip.

8:15 a.m. Homeroom

Grades PK - K Follow individual schedules with dismissal at **12:00 p.m.** (April 13 - 15 - first week only). **Pick up at the classroom backdoor.**

Grades 1 -5 Follow individual schedule with dismissal at **2:30 p.m.**

Grades 6 – 8 80 minute periods

1st period - 8:30 – 9:50

2nd period - 9:50 – 11:10

Lunch 11:10 - 11:40

3rd period - 11:40 – 1:00

4th period - 1:00 – 2:20

HR – 2:20 – 2:30

Dismissal – 2:30 pm

Reopening Plan Health and Safety Procedures

A weekly grade level COVID-19 checklist will be provided to all in-person students and families via email to be submitted by Google Forms to the school office by 7:45am every Monday morning for each individual student.

1. In the instance of a positive COVID-19 case, We will follow CDC, local government, and ADW guidelines.
2. Any absence due to illness will require a phone call to the office by a parent before 9am. Any absence 3 days or longer requires a doctor's note allowing a student to return to school. Please do not give acetaminophen (Tylenol) or any fever-reducing medicine to students prior to their arrival at school.
3. If a child becomes sick while at school they will be quarantined in the Health Room and their parents will be called immediately. The student will need a note from a health care provider to return to school.
4. If any family member tests positive or is exposed to an active case of COVID-19, the student must remain home to quarantine until a doctor deems it safe to return to school/ a negative test result is required.
5. Any student traveling outside of the state must quarantine for the CDC recommended period before returning to in person learning.

Middle school grades 6 – 8 will follow the same schedule for both virtual and in person learning, unless instructed by the teacher.

With any in-person plan, we cannot completely remove all risk of COVID-19 infection. We will be vigilant and committed to all safety protocols while acknowledging we cannot create a “perfectly safe” in-person environment.

We will resume an in-person option for grades 5 – 8 beginning Monday, April 12, 2021 and PK – 4 beginning Tuesday, April 13, 2021.

All requests to change a student’s mode of learning (in-person or virtual) must be sent to the school office giving at least two days notice.

Supplies needed for in person learning grades PK-4 please check with your classroom teacher

Supplies needed for in person learning grades 5-8

1. 1- 8oz. pump bottle hand sanitizer
2. 2- lg.containers of disinfectant wipes
3. 1 - Box of tissues
4. 1- reusable/ refillable water bottle/ labeled with name and grade
5. 1- lunchbox for lunch
6. 2 - masks
7. 5-8th grade students will need a laptop/ipad and headphones, preferably with microphone. 5th grade will NOT need headphones.
8. Students will also bring back any textbooks/materials they were assigned during their virtual instruction.
9. Please check the grade specific supply list for any other materials required by their teacher for in class instruction.

If you have any questions please do not hesitate to email or call the school office.

Please email your student's homeroom teacher to confirm that they will be returning to in person learning on April 7th .

Peace and blessings,

Christine Patton

Principal

Bill Johnson

Assistant Principal